

PMSI

Move In Policy

The following items are required before any keys to any apartment/house will be distributed.

1. Each lessee must have a signed Guaranty Payment Agreement (GPA) on file (unless otherwise agreed with the management company).
2. The entire security deposit must be paid in full.
3. Tenants must provide the DTE account number for utility services (only for lessees who are responsible per the lease to pay for electricity and/or gas).
4. The first rent payment must be paid in full (including any laundry, utility and parking fees).

***Any promises and/or guarantees made to the lessees upon application and lease signing must be in writing signed by all parties.**

*** There have been no verbal agreements made, nor will any said agreement be fulfilled without written documentation signed by both parties.**

* To pick up keys for a renewal property prior to the lease date, all tenants who are renewing must sign their approval to distribute keys to new lessees.